- (1) Describes the time and circumstances of the startup, shutdown, or malfunction; and
- (2) Describes actions taken that might be considered inconsistent with the startup, shutdown, or malfunction plan.
- (f) The owner or operator shall maintain a record of internal reports which form the basis of each malfunction notification under paragraph (d) of this section.
- (g) To satisfy the requirements of this section to develop a startup, shutdown, and malfunction plan, the owner or operator may use the standard operating procedures manual for the battery, provided the manual meets all the requirements for this section and is made available for inspection at reasonable times when requested by the Administrator.
- (h) The Administrator may require reasonable revisions to a startup, shutdown, and malfunction plan, if the Administrator finds that the plan:
- (1) Does not address a startup, shutdown, or malfunction event that has occurred:
- (2) Fails to provide for the operation of the source (including associated air pollution control equipment) during a startup, shutdown, or malfunction event in a manner consistent with good air pollution control practices for minimizing emissions; or
- (3) Does not provide adequate procedures for correcting malfunctioning process and/or air pollution control equipment as quickly as practicable.
- (i) If the owner or operator demonstrates to the satisfaction of the Administrator that a startup, shutdown, or malfunction has occurred, then an observation occurring during such startup, shutdown, or malfunction shall not:
- (1) Constitute a violation of relevant requirements of this subpart;
- (2) Be used in any compliance determination under § 63.309; or
- (3) Be considered for purposes of §63.306, until the Administrator has resolved the claim that a startup, shutdown, or malfunction has occurred. If the Administrator determines that a startup, shutdown, or malfunction has not occurred, such observations may be used for purposes of §63.306, regardless

of whether the owner or operator further contests such determination. The owner's or operator's receipt of written notification from the Administrator that a startup, shutdown, or malfunction has not occurred will serve, where applicable under §63.306, as written notification from the certified observer that an exceedance has occurred.

§63.311 Reporting and recordkeeping requirements.

- (a) After the effective date of an approved permit in a State under part 70 of this chapter, the owner or operator shall submit all notifications and reports required by this subpart to the State permitting authority. Use of information provided by the certified observer shall be a sufficient basis for notifications required under §70.5(c)(9) of this chapter and the reasonable inquiry requirement of §70.5(d) of this chapter.
- (b) Initial compliance certification. The owner or operator of an existing or new coke oven battery shall provide a written statement(s) to certify compliance to the Administrator within 45 days of the applicable compliance date for the emission limitations or requirements in this subpart. The owner or operator shall include the following information in the initial compliance certification:
- (1) Statement, signed by the owner or operator, certifying that a bypass/bleeder stack flare system or an approved alternative control device or system has been installed as required in §63.307; and
- (2) Statement, signed by the owner or operator, certifying that a written startup, shutdown, and malfunction plan has been prepared as required in §63.310.
- (c) *Notifications*. The owner or operator shall provide written notification(s) to the Administrator of:
- (1) Intention to construct a new coke oven battery (including reconstruction of an existing coke oven battery and construction of a greenfield coke oven battery), a brownfield coke oven battery, or a padup rebuild coke oven battery, including the anticipated date of startup; and
- (2) Election to meet emission limitation(s) in this subpart as follows:
- (i) Notification of election to meet the emission limitations in §63.304(b)(1)

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or §63.304(c) either in lieu of or in addition to the applicable emission limitations in §63.302(a) or §63.303(a) must be received by the Administrator on or before November 15, 1993; or

- (ii) Notification of election to meet the emission limitations in §63.302(a)(1) or §63.303(a), as applicable, must be received by the Administrator on or before December 31, 1995; and
- (iii) Notification of election to meet the emission limitations in §63.304(b) (2) through (4) and §63.304(c) or election to meet residual risk standards to be developed according to section 112(f) of the Act in lieu of the emission standards in §63.304 must be received on or before January 1, 1998.
- (d) Semiannual compliance certification. The owner or operator of a coke oven battery shall include the following information in the semiannual compliance certification:
- (1) Certification, signed by the owner or operator, that no coke oven gas was vented, except through the bypass/bleeder stack flare system of a by-product coke oven battery during the reporting period or that a venting report has been submitted according to the requirements in paragraph (e) of this section:
- (2) Certification, signed by the owner or operator, that a startup, shutdown, or malfunction event did not occur for a coke oven battery during the reporting period or that a startup, shutdown, and malfunction event did occur and a report was submitted according to the requirements in §63.310(e); and
- (3) Certification, signed by the owner or operator, that work practices were implemented if applicable under §63.306.
- (e) Report for the venting of coke oven gas other than through a flare system. The owner or operator shall report any venting of coke oven gas through a bypass/bleeder stack that was not vented through the bypass/bleeder stack flare system to the Administrator as soon as practicable but no later than 24 hours after the beginning of the event. A written report shall be submitted within 30 days of the event and shall include a description of the event and, if applicable, a copy of the notification for a hazardous substance release re-

quired pursuant to $\S 302.6$ of this chapter.

- (f) Recordkeeping. The owner or operator shall maintain files of all required information in a permanent form suitable for inspection at an onsite location for at least 1 year and must therefer be accessible within 3 working days to the Administrator for the time period specified in §70.6(a)(3)(ii)(B) of this chapter. Copies of the work practice plan developed under §63.306 and the startup, shutdown, and malfunction plan developed under §63.310 shall be kept onsite at all times. The owner or operator shall maintain the following information:
- (1) For nonrecovery coke oven batteries,
- (i) Records of daily pressure monitoring, if applicable according to §63.303(a)(1)(ii) or §63.303(b)(1)(ii);
- (ii) Records demonstrating the performance of work practice requirements according to §63.306(b)(7); and
- (iii) Design characteristics of each emission control system for the capture and collection of charging emissions, as required by §63.303(b)(2).
- (2) For an approved alternative emission limitation according to §63.305;
- (i) Monitoring records for parameter(s) that indicate the exhaust flow rate is maintained;
 - (ii) If applicable under §63.305(f)(4)(i);
- (A) Records of opacity readings from the continuous opacity monitor for the control device for the shed; and
- (B) Records that demonstrate the continuous opacity monitoring system meets the requirements of Performance Specification 1 in appendix B to part 60 of this chapter and the operation and maintenance requirements in part 52 of this chapter; and
- (iii) Records of quarterly visual inspections as specified in §63.305(f)(5), including the time and date a defect is detected and repaired.
- (3) A copy of the work practice plan required by §63.306 and any revision to the plan;
- (4) If the owner or operator is required under §63.306(c) to implement the provisions of a work practice plan for a particular emission point, the following records regarding the implementation of plan requirements for

that emission point during the implementation period;

- (i) Copies of all written and audiovisual materials used in the training, the dates of each class, the names of the participants in each class, and documentation that all appropriate personnel have successfully completed the training required under §63.306(b) (1);
- (ii) The records required to be maintained by the plan provisions implementing §63.306(b)(7);
- (iii) Records resulting from audits of the effectiveness of the work practice program for the particular emission point, as required under §63.306(b)(2)(i), 63.306(b)(3)(i), 63.306(b)(4)(i), or 63.306(b)(5)(i); and
- (iv) If the plan provisions for coke oven doors must be implemented, records of the inventory of doors and jambs as required under §63.306(b)(2)(vi); and
- (5) The design drawings and engineering specifications for the bypass/bleeder stack flare system or approved alternative control device or system as required under § 63.307.
- (6) Records specified in §63.310(f) regarding the basis of each malfunction notification.
- (g) Records required to be maintained and reports required to be filed with the Administrator under this subpart shall be made available in accordance with the requirements of this paragraph by the owner or operator to the authorized collective bargaining representative of the employees at a coke oven battery, for inspection and copying
- (1) Requests under paragraph (g) of this section shall be submitted in writing, and shall identify the records or reports that are subject to the request with reasonable specificity;
- (2) The owner or operator shall produce the reports for inspection and copying within a reasonable period of time, not to exceed 30 days. A reasonable fee may be charged for copying (except for the first copy of any document), which shall not exceed the copying fee charged by the Administrator under part 2 of this chapter;
- (3) Nothing in paragraph (g) of this section shall require the production for inspection or copying of any portion of a document that contains trade secrets

or confidential business information that the Administrator would be prohibited from disclosing to the public under part 2 of this chapter; and

(4) The inspection or copying of a document under paragraph (g) of this section shall not in any way affect any property right of the owner or operator in such document under laws for the protection of intellectual property, including the copyright laws.

§63.312 Existing regulations and requirements.

- (a) The owner or operator shall comply with all applicable State implementation plan emission limits and (subject to any expiration date) all federally enforceable emission limitations which are contained in an order, decree, permit, or settlement agreement for the control of emissions from offtake systems, topside port lids, coke oven doors, and charging operations in effect on September 15, 1992, or which have been modified according to the provisions of paragraph (c) of this section.
- (b) Nothing in this subpart shall affect the enforcement of such State implementation plan emission limitations (or, subject to any expiration date, such federally enforceable emission limitations contained in an order, decree, permit, or settlement agreement) in effect on September 15, 1992, or which have been modified according to the provisions in paragraph (c) of this section.
- (c) No such State implementation plan emission limitation (or, subject to any expiration date, such federally enforceable emission limitation contained in an order, decree, permit, or settlement agreement) in effect on September 15, 1992, may be modified under the Act unless:
- (1) Such modification is consistent with all requirements of section 110 of the Act; and either
- (i) Such modification ensures that the applicable emission limitations and format (e.g., single pass v. multiday average) in effect on September 15, 1992, will continue in effect; or
- (ii) Such modification includes a change in the method of monitoring (except frequency unless frequency was indicated in the State implementation